



# Personnel Committee Minutes

Tuesday, July 2, 2010 – 2:00 p.m.  
J. L. Milne Board Room, Administration Office

Present: L. Ross, Chairperson, R. Coey, D. Karnes,  
G. Barnes, G. Malazdrewicz.

Regrets: J. Murray, Dr. Michaels, B. Switzer

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## 1. CALL TO ORDER

L. Ross, Chairperson, called the meeting to order at 2:10 p.m.

## 2. APPROVAL OF AGENDA

The Personnel Committee Agenda was approved as presented.

## 3. COMMITTEE GOVERNANCE GOAL ITEMS

NIL

## 4. OTHER COMMITTEE GOVERNANCE MATTERS

### A) JOB EVALUATION APPROVAL – SAFETY AND HEALTH OFFICER

Trustee Coey reviewed the job profile and job evaluation results that had been circulated to the Committee. The process and outcome of the evaluation was discussed. The Committee recommended that the job profile and evaluation be recommended for Board approval. The Committee was advised the advertisement of the position will take place immediately following Board approval.

### Recommendation:

That the Job Profile and Evaluation for the Safety and Health Officer be approved.

### B) MTS SECONDMENT

The letter from the Manitoba Teachers' Society requesting release time for Sherilyn Bambridge for MTS duties resulting from her election to a two-year term on the Provincial Executive of the Manitoba Teachers' Society was considered. The Committee was advised that the 1/5 secondment exceeded the 15 days provision included in the Collective Agreement. This matter was discussed in detail by the Committee noting the length of the request, consistency of days being absent, term or substitute placement for classroom coverage, normal number of days required for MTS executive business. It was agreed that the Associate Superintendent would obtain additional information regarding this request to be brought to the next Committee Meeting for further consideration.

## 5. OPERATIONS INFORMATION

- The Manitoba School Boards Association Collective Bargaining update regarding the Nurses Agreement was received as information.

6. **NEXT REGULAR COMMITTEE MEETING: 9:30 a.m., Tuesday, September 7, 2010.**

The meeting adjourned at 2:40 p.m.

Respectfully submitted,

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L. Ross, Chairperson

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R. Coey

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D. Karnes

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J. Murray